The goal of the program is to provide initial funding for new and innovative research projects. Projects will only be considered for funding if they lay the groundwork for a subsequent third-party funded project.

The application should not be longer than ten pages and should have the following structure:

1. **Funding program**

*Research Innovation Fund (Innovationsfonds Forschung)*

1. **Applicant**

*Name, department, telephone no., fax, email, cost centre (“Kostenstelle”)
For applicants with temporary positions: length of employment contract (date)*

*Please indicate if you are a ‘young researcher’. (I.e. researchers who have not more than eight years of independent research experience or junior professors. Parental commitment will be taken into account with one year per child.)*

*The applicant must be employed at the University of Freiburg for the duration of the funding period. Please note that you cannot apply for funding to finance your own position.*

1. **Other investigators**

*Information on Co-PIs without funding (no personnel).*

1. **Short title of research project**
2. **Academic field and area of specialization**

*This information will be used to select the reviewers.*

1. **Proposed period of funding**

*Beginning and end of project (format: Month DD, YYYY); duration in months.*

*The research project must be conducted at the University of Freiburg.*

1. **Brief summary of the research project**

*General summary of the project for the rectorate either in German, or in English with a German translation (10 lines max.).*

1. **Prospects of the research project in the applicant’s area of research and within the context of the entire university**
2. **Current state of research**

*Please provide a concise description of the current state of research on the topic of your project and only in direct relation to your concrete project. The description should provide the justification for your own project. Please explain the relevance of your own work in relation to previous research and indicate which questions you wish to make a contribution to.*

1. **Preliminary research**

*Please provide a summary of the most important preliminary research you have already conducted. References to scholarly publications should have a direct bearing on the project. Please limit the list of your own publications to the ten most important publications.*

1. **Objectives and project plan / Detailed account of your planned work and the intended results**

*Please describe your research program and your research objectives. You must describe and justify your methods and planned procedure. Please include a work plan and schedule.*

 *The quality of your project plan is of critical importance for the evaluation of your project.*

1. **Materials and personnel**

*Please describe the available materials and personnel in your existing research environment.*

1. **Proposed funding / budget**

*Please explain, referring to the financial, human, technical and other resources of your work group, why each of the proposed personnel, materials, and investments is necessary for completing your project plan. Indicate the concrete use of each item within your research project. Please describe the concrete area of responsibility of all personnel to be hired with project funding, making reference to your project plan.*

*Please also enter each item of the proposed funding into the following table:*

|  |  |  |
| --- | --- | --- |
|  | **2017** | **2018** |
| € | (no. of positions or hrs./month) | € | (no. of positions or hrs./month) |
| Personnel |  |  |  |  |
| research associate (E13) |       |       |       |       |
| research assistant |       |       |       |       |
| student assistant |       |       |       |       |
| other personnel |       |       |       |       |
|  |  |  |  |  |
| **Total personnel expenses** |       |       |
|  |  |       |
| **Consumables and travel**: |       |
|  |  |       |
| **Total expenses** **per year:** |       |
|  |  |       |
| **TOTAL** **PROJECT EXPENSES:** |
|  |  |

1. **Continued funding**

*Please describe your plans for securing continued funding after the start-up funding through the “Research Innovation Fund” has come to an end. Try to be as specific as possible.*

*The Freiburg Funding Portal provides information on suitable funding programs and formats:* [*https://www.ffp.uni-freiburg.de/*](https://www.ffp.uni-freiburg.de/)*. The team at the SSC is also available to assist you (*[*https://www.frs.uni-freiburg.de/abteilungen-en/ssc-en/team-en?set\_language=en*](https://www.frs.uni-freiburg.de/abteilungen-en/ssc-en/team-en?set_language=en)*).*

1. **Other information**

*Have you already received in one of the past calls funding by the “Research Innovation Fund”? If the answer is “yes“: Please give information on these projects (project title, call number / year). Did you turn in subsequent proposals to a research funding institution? If the answer is “yes”: Which of these proposals were successful?*

1. **Enclosures**

*All applicants should include a current profile from the research database as a separate attachment. Please note that it is only possible to receive funding within the context of the program if the applicant’s research profile is documented on the university’s research
database. The URL is:* [*https://www.frs.uni-freiburg.de/forschungsdb-en/forschdb-index-en?set\_language=en*](https://www.frs.uni-freiburg.de/forschungsdb-en/forschdb-index-en?set_language=en)*.*

*Junior researchers please enclose a brief CV.*